

UM - SMALL BUSINESS DEVELOPMENT CENTER UNIVERSITY, MS

DANIEL W. JONES, CHANCELLOR

AGENCY ADDRESS CHIEF EXECUTIVE OFFICER

	Actual Expenses FY Ending June 30, 2011	Estimate Expenses FY Ending June 30, 2012	Requested for FY Ending June 30, 2013	Requested Increase (+) or Decrease (-) FY 2013 vs. FY 2012 (Col. 3 vs. Col. 2)	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	552,130	680,466	680,466		
a. Additional Compensation			130,272		
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem					
Total Salaries, Wages & Fringe Benefits	552,130	680,466	810,738	130,272	19.14%
2. Travel					
a. Travel & Subsistence (In-State)	26,287	53,760	74,556	20,796	38.68%
b. Travel & Subsistence (Out-of-State)	24,069	30,860	30,860		
c. Travel & Subsistence (Out-of-Country)	5,809	5,000	5,000		
Total Travel	56,165	89,620	110,416	20,796	23.20%
B. CONTRACTUAL SERVICES (Schedule B):					
a. Tuition, Rewards & Awards					
b. Communications, Transportation & Utilities	1,344	1,600	1,600		
c. Public Information	644	650	3,500	2,850	438.46%
d. Rents	9,581	10,000	12,000	2,000	20.00%
e. Repairs & Service	66				
f. Fees, Professional & Other Services	23,922	25,250	30,250	5,000	19.80%
g. Other Contractual Services	5,114	5,600	5,600		
h. Data Processing	25,322	25,190	28,000	2,810	11.15%
i. Other	355,300	409,156	435,886	26,730	6.53%
Total Contractual Services	421,293	477,446	516,836	39,390	8.25%
C. COMMODITIES (Schedule C):					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	13,576	30,000	31,500	1,500	5.00%
c. Equipment, Repair Parts, Supplies & Accessories	1,399	2,000	2,000		
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	10,753	18,903	21,838	2,935	15.52%
Total Commodities	25,728	50,903	55,338	4,435	8.71%
D. CAPITAL OUTLAY:					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2):					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment	29,083				
d. IS Equipment (Data Processing & Telecommunications)	7,389				
e. Equipment - Lease Purchase					
f. Other Equipment	3,774				
Total Equipment (Schedule D-2)	40,246				
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E):					
TOTAL EXPENDITURES	1,095,562	1,298,435	1,493,328	194,893	15.00%
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered					
General Fund Appropriation (Enter General Fund Lapse Below)	250,984	238,435	275,213	36,778	15.42%
State Support Special Funds					
Federal Funds	812,650	1,040,000	1,198,115	158,115	15.20%
Other Special Funds (Specify)	20,000	20,000	20,000		
University of Mississippi					
The Montgomery Institute	11,928				
Less: Estimated Cash Available Next Fiscal Period					
TOTAL FUNDS (equals Total Expenditures above)	1,095,562	1,298,435	1,493,328	194,893	15.00%
GENERAL FUND LAPSE					
III. PERSONNEL DATA					
Number of Positions Authorized in Appropriation Bill	a.) Full Perm	8	8	9	1
	b.) Full T-L				
	c.) Part Perm.	3	4	6	2
	d.) Part T-L				
Average Annual Vacancy Rate (Percentage)	a.) Full Perm				
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				

Approved by: _____
 Official of Board or Commission
 Budget Officer: Pamela K. Roy / proym@olemiss.edu
 Phone Number: 662-915-5019

Submitted by: _____
 Name
 Title: CHANCELLOR
 Date: July 26, 2011

REQUEST BY FUNDING SOURCE

Name of Agency UM - SMALL BUSINESS DEVELOPMENT CENTER

Specify Funding Sources As Shown Below	FY 2011 Actual Amount	% Of Line Item	% Of Total Budget	FY 2012 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2013 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____	199,829	36.19%		210,117	30.87%		210,117	25.91%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	321,133	58.16%		450,625	66.22%		580,897	71.65%	
9. University of Mississippi	19,724	3.57%		19,724	2.89%		19,724	2.43%	
10. The Montgomery Institute	11,444	2.07%							
11.									
12.									
Total Salaries	552,130		50.39%	680,466		52.40%	810,738		54.29%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	56,153	99.97%		89,620	100.00%		110,416	100.00%	
9. University of Mississippi									
10. The Montgomery Institute	12	0.02%							
11.									
12.									
Total Travel	56,165		5.12%	89,620		6.90%	110,416		7.39%
1. General _____ State Support Special (Specify) _____	51,155	12.14%		28,318	5.93%		65,096	12.59%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	369,390	87.68%		448,852	94.01%		451,464	87.35%	
9. University of Mississippi	276	0.06%		276	0.05%		276	0.05%	
10. The Montgomery Institute	472	0.11%							
11.									
12.									
Total Contractual	421,293		38.45%	477,446		36.77%	516,836		34.60%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	25,728	100.00%		50,903	100.00%		55,338	100.00%	
9. University of Mississippi									
10. The Montgomery Institute									
11.									
12.									
Total Commodities	25,728		2.34%	50,903		3.92%	55,338		3.70%

Name of Agency UM - SMALL BUSINESS DEVELOPMENT CENTER

Specify Funding Sources As Shown Below	FY 2011 Actual Amount	% Of Line Item	% Of Total Budget	FY 2012 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2013 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. University of Mississippi									
10. The Montgomery Institute									
11.									
12.									
Total Other Than Equipment									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	40,246	100.00%							
9. University of Mississippi									
10. The Montgomery Institute									
11.									
12.									
Total Equipment	40,246		3.67%						
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. University of Mississippi									
10. The Montgomery Institute									
11.									
12.									
Total Vehicles									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. University of Mississippi									
10. The Montgomery Institute									
11.									
12.									
Total Wireless Comm. Devices									

REQUEST BY FUNDING SOURCE

Name of Agency UM - SMALL BUSINESS DEVELOPMENT CENTER

Specify Funding Sources As Shown Below	FY 2011 Actual Amount	% Of Line Item	% Of Total Budget	FY 2012 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2013 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. University of Mississippi									
10. The Montgomery Institute									
11.									
12.									
Total Subsidies, Loans & Grants									
1. General _____ State Support Special (Specify) _____	250,984	22.90%		238,435	18.36%		275,213	18.42%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	812,650	74.17%		1,040,000	80.09%		1,198,115	80.23%	
9. University of Mississippi	20,000	1.82%		20,000	1.54%		20,000	1.33%	
10. The Montgomery Institute	11,928	1.08%							
11.									
12.									
TOTAL	1,095,562		100.00%	1,298,435		100.00%	1,493,328		100.00%

SPECIAL FUNDS DETAIL

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

S. STATE SUPPORT SPECIAL FUNDS		(1) Actual Revenues FY 2011	(2) Estimated Revenues FY 2012	(3) Requested Revenues FY 2013
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
ARRA - Education, Discretionary, FMAP	ARRA - Education, Discretionary, FMAP			
Hurricane Disaster Reserve Fund	HDRF - Hurricane Disaster Reserve Fund			
Section S TOTAL				

A. FEDERAL FUNDS*		Percentage Match Requirement		(1) Actual Revenues FY 2011	(2) Estimated Revenues FY 2012	(3) Requested Revenues FY 2013
Source (Fund Number)	Detailed Description of Source	FY 2012	FY 2013			
	Cash Balance-Unencumbered					
SBA	Federal	100.00	100.00	794,613	981,250	981,250
SBA - SBJA Grant	Federal			18,037	58,750	216,865
Section A TOTAL				812,650	1,040,000	1,198,115

B. OTHER SPECIAL FUNDS (NON-FED'L)		(1) Actual Revenues FY 2011	(2) Estimated Revenues FY 2012	(3) Requested Revenues FY 2013
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered			
University of Mississippi		20,000	20,000	20,000
The Montgomery Institute		11,928		
Section B TOTAL		31,928	20,000	20,000

Section S + A + B TOTAL		844,578	1,060,000	1,218,115
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C. TREASURY FUND/BANK ACCOUNTS*			(1) Reconciled Balance as of 6/30/11	(2) Balance as of 6/30/12	(3) Balance as of 6/30/13
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL
AND TREASURY FUND/BANK ACCOUNTS**

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

FEDERAL FUNDS

The MSBDC operates under an annual Cooperative Agreement with the U.S. Small Business Administration. This agreement required a 1:1 match with 50% of the Match being Cash. Due to the last census, the MSBDC lost approximately 4.5% of the SBA funding.

The MSBDC has a Small Business Jobs Act grant from SBA for 2012/2013. These funds are not associated with the regular Cooperative Agreement and are short lived. This will give the MSBDC the opportunity to help small businesses across the state with free technical training.

OTHER SPECIAL FUNDS

The University of Mississippi manages the MSBDC through the School of Business and contributes \$20,000 cash match to enhance the SBDC program.

The MSBDC in 2011 contracted with The Montgomery Institute to hold First STeps workshops for clients of the MS Employment Security Commission who were interested in starting a small business. The MSBDC was reimbursed for personnel reporting and also counselor travel. This contract ended March 31, 2011.

CONTINUATION AND EXPANDED REQUEST

UM - SMALL BUSINESS DEVELOPMENT CENTER
AGENCY

Program No. _____ of _____ Programs

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2011 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe	199,829		321,133	31,168	552,130
Travel			56,153	12	56,165
Contractual Services	51,155		369,390	748	421,293
Commodities			25,728		25,728
Other Than Equipment					
Equipment			40,246		40,246
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	250,984		812,650	31,928	1,095,562
No. of Positions (FTE)	3.73		6.50	0.72	10.95

	FY 2012 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe	210,117		450,625	19,724	680,466
Travel			89,620		89,620
Contractual Services	28,318		448,852	276	477,446
Commodities			50,903		50,903
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	238,435		1,040,000	20,000	1,298,435
No. of Positions (FTE)	3.20		8.50	0.25	11.95

	FY 2013 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe			130,272		130,272
Travel			20,796		20,796
Contractual Services	36,778		2,612		39,390
Commodities			4,435		4,435
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	36,778		158,115		194,893
No. of Positions (FTE)			2.90		2.90

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

CONTINUATION AND EXPANDED REQUEST

UM - SMALL BUSINESS DEVELOPMENT CENTER
AGENCY

Program No. _____ of _____ Programs

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2013 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2013 New Activities				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2013 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	210,117		580,897	19,724	810,738
Travel			110,416		110,416
Contractual Services	65,096		451,464	276	516,836
Commodities			55,338		55,338
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	275,213		1,198,115	20,000	1,493,328
No. of Positions (FTE)	3.20		11.40	0.25	14.85

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

SUMMARY OF PROGRAMS
FORM MBR-1-03sum

UM - SMALL BUSINESS DEVELOPMENT CENTER

Agency Name

FUNDING REQUESTED FISCAL YEAR 2013

PROGRAM		GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1.	PUBLIC SERVICE	275,213		1,198,115	20,000	1,493,328
	SUMMARY OF ALL PROGRAMS	275,213		1,198,115	20,000	1,493,328

CONTINUATION AND EXPANDED REQUEST

UM - SMALL BUSINESS DEVELOPMENT CENTER
AGENCY

Program No. 1 of 1 Programs

PUBLIC SERVICE

PROGRAM

	FY 2011 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe	199,829		321,133	31,168	552,130
Travel			56,153	12	56,165
Contractual Services	51,155		369,390	748	421,293
Commodities			25,728		25,728
Other Than Equipment					
Equipment			40,246		40,246
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	250,984		812,650	31,928	1,095,562
No. of Positions (FTE)	3.73		6.50	0.72	10.95

	FY 2012 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe	210,117		450,625	19,724	680,466
Travel			89,620		89,620
Contractual Services	28,318		448,852	276	477,446
Commodities			50,903		50,903
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	238,435		1,040,000	20,000	1,298,435
No. of Positions (FTE)	3.20		8.50	0.25	11.95

	FY 2013 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe			130,272		130,272
Travel			20,796		20,796
Contractual Services	36,778		2,612		39,390
Commodities			4,435		4,435
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	36,778		158,115		194,893
No. of Positions (FTE)			2.90		2.90

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

CONTINUATION AND EXPANDED REQUEST

UM - SMALL BUSINESS DEVELOPMENT CENTER
AGENCY

Program No. 1 of 1 Programs

PUBLIC SERVICE

PROGRAM

FY 2013 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2013 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2013 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	210,117	580,897	19,724	810,738
Travel		110,416		110,416
Contractual Services	65,096	451,464	276	516,836
Commodities		55,338		55,338
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total	275,213	1,198,115	20,000	1,493,328
No. of Positions (FTE)	3.20	11.40	0.25	14.85

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

PROGRAM DECISION UNITS

UM - SMALL BUSINESS DEVELOPMENT CENTER

1 - PUBLIC SERVICE

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
	FY 2012 Appropriation	Escalations By DFA	Non-Recurring Items	Restoration	Total Funding Change	FY 2013 Total Request		
EXPENDITURES:								
SALARIES	680,466			130,272	130,272	810,738		
GENERAL	210,117					210,117		
ST.SUP.SPECIAL								
FEDERAL	450,625			130,272	130,272	580,897		
OTHER	19,724					19,724		
TRAVEL	89,620			20,796	20,796	110,416		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL	89,620			20,796	20,796	110,416		
OTHER								
CONTRACTUAL	477,446			39,390	39,390	516,836		
GENERAL	28,318			36,778	36,778	65,096		
ST.SUP.SPECIAL								
FEDERAL	448,852			2,612	2,612	451,464		
OTHER	276					276		
COMMODITIES	50,903			4,435	4,435	55,338		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL	50,903			4,435	4,435	55,338		
OTHER								
CAPITAL-OTE								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
EQUIPMENT								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
VEHICLES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
WIRELESS DEV								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
SUBSIDIES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
TOTAL	1,298,435			194,893	194,893	1,493,328		

FUNDING:								
GENERAL FUNDS	238,435			36,778	36,778	275,213		
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS	1,040,000			158,115	158,115	1,198,115		
OTHER SP.FUNDS	20,000					20,000		
TOTAL	1,298,435			194,893	194,893	1,493,328		

POSITIONS:								
GENERAL FTE	3.20					3.20		
ST.SUP.SPCL.FTE								
FEDERAL FTE	8.50			2.90	2.90	11.40		
OTHER SP FTE	0.25					0.25		
TOTAL FTE	11.95			2.90	2.90	14.85		

PRIORITY LEVEL:								
				1				

PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

UM - SMALL BUSINESS DEVELOPMENT CENTER1 - PUBLIC SERVICE

AGENCY NAME

PROGRAM NAME

I. Program Description:

The Mississippi Small Business Development Centers deliver business assistance, technical assistance and management training to individuals, entrepreneurs and small business owners in all 82 counties of the state.

The MSBDC Program is a Federal Program that is funded by a 50/50 Cash Match of Federal and State funds and 1:1 total matching funds. MSBDC is federally mandated to provide counseling and training services to all Mississippians, Statewide. This is accomplished through partnerships with Mississippi's Universities, Junior and Community colleges, SBA, Chambers of Commerce, Banks, Communities, and the Tupelo Renasant Center for Ideas.

The Mississippi Small Business Development Centers (MSBDC) Network is a statewide program. The lead center (State Office) and University of Mississippi (UM) SBDC are located on the campus of the University of Mississippi. Funding is provided through a composition of Federal (SBA) funds, Host Institution Cash Match, Indirect and inkind funds, and through an IHL State Line Item.

II. Program Objective:

Continue to efficiently provide high quality business services to an increased number of information seekers and clients. Increase the percent of clients who are already in business, increase the use of services available from other business service providers in the state, improve counselor proficiency, improve workshops, and expand the use of specialized trainers to provide more statewide assistance.

III. Current program activities as supported by the funding in Columns 6-15 (FY 12 Estimated & FY 13 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:**(D) Restoration:**

The \$36,778 is restored General funds which will help the MSBDC reach out to clients in areas of the state that are not being reached as effectively with the present funding.

The MSBDC received an SBA grant for the Small Business Jobs Act to help small businesses with technology training and counseling.

PROGRAM PERFORMANCE INDICATORS AND MEASURES
 Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
 Planning Act of 1994

UM - SMALL BUSINESS DEVELOPMENT CENTER

1 - PUBLIC SERVICE

AGENCY NAME

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	FY 2011 <u>ACTUAL</u>	FY 2012 <u>ESTIMATED</u>	FY 2013 <u>PROJECTED</u>
1 Total Clients	3,632.00	3,700.00	3,700.00
2 Seminars and Workshops	363.00	360.00	360.00
3 Training Attendees	2,672.00	2,700.00	2,700.00
4 Long Term Clients	406.00	290.00	290.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	FY 2011 <u>ACTUAL</u>	FY 2012 <u>ESTIMATED</u>	FY 2013 <u>PROJECTED</u>
1 Cost per Client	594.65	544.90	547.44
2 Cost per Counseling Hour	289.05	268.82	273.72
3 Cost per \$ Capital Infusion	0.05	0.05	0.05
4 Cost per Jobs Created	3,190.19	3,101.72	3,158.30

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	FY 2011 <u>ACTUAL</u>	FY 2012 <u>ESTIMATED</u>	FY 2013 <u>PROJECTED</u>
1 Business Starts	152.00	130.00	132.00
2 Jobs Created	677.00	650.00	650.00
3 Jobs Retained	785.00	750.00	750.00
4 \$ Capital Infusion	41,844,889.00	40,696,000.00	40,696,000.00
5 Initial Customer Satisfaction Rate	96.00	95.00	95.00

PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

UM - SMALL BUSINESS DEVELOPMENT CENTER

	Fiscal Year 2012 Funding			FY 2012 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
Program Name: (1) PUBLIC SERVICE				
GENERAL	238,435	(7,153)	231,282	(2.99%)
ST.SUPPORT SPECIAL				
FEDERAL	1,040,000		1,040,000	
OTHER SPECIAL	20,000		20,000	
TOTAL	1,298,435	(7,153)	1,291,282	
Narrative Explanation: 3% of the General Fund appropriation would cause layoffs of counselors and the inability to hire any new part time counselors. Therefore there would be areas of the state that would suffer without the help these small businesses need to survive.				
SUMMARY OF ALL PROGRAMS				
GENERAL	238,435	(7,153)	231,282	(2.99%)
ST.SUPPORT SPECIAL				
FEDERAL	1,040,000		1,040,000	
OTHER SPECIAL	20,000		20,000	
TOTAL	1,298,435	(7,153)	1,291,282	

Board of Trustees of Institutions of Higher Learning MEMBERS

UM - SMALL BUSINESS DEVELOPMENT CENTER

Agency

A. Explain Rate and manner in which board members are reimbursed:

Board members are reimbursed through the Institutions of Higher Learning System Administration budget with a per diem of \$40 plus expenses.

B. Estimated number of meetings FY2012

12 (twelve)

C.	Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1.	<u>Dr. L. Stacy Davidson, Jr.</u>	<u>Cleveland, MS</u>	<u>Musgrove</u>	<u>May 2000</u>	<u>12 years</u>
2.	<u>Dr. Bettye Neely</u>	<u>Grenada, MS</u>	<u>Musgrove</u>	<u>June 2000</u>	<u>12 years</u>
3.	<u>Mr. Scott Ross</u>	<u>West Point, MS</u>	<u>Musgrove</u>	<u>May 2000</u>	<u>12 years</u>
4.	<u>Ms. Amy Whitten</u>	<u>Oxford, MS</u>	<u>Musgrove</u>	<u>May 2000</u>	<u>12 years</u>
5.	<u>Mr. Ed Blakeslee</u>	<u>Gulfport, MS</u>	<u>Barbour</u>	<u>May 2004</u>	<u>11 years</u>
6.	<u>Mr. Bob Owens</u>	<u>Terry, MS</u>	<u>Barbour</u>	<u>May 2004</u>	<u>11 years</u>
7.	<u>Mr. Aubrey Patterson</u>	<u>Tupelo, MS</u>	<u>Barbour</u>	<u>May 2004</u>	<u>11 years</u>
8.	<u>Ms. Robin Robinson</u>	<u>Laurel, MS</u>	<u>Barbour</u>	<u>May 2004</u>	<u>11 years</u>
9.	<u>Mr. Alan W. Perry</u>	<u>Jackson, MS</u>	<u>Barbour</u>	<u>May 2008</u>	<u>10 years</u>
10.	<u>Ms. Christine L. Pickering</u>	<u>Biloxi, MS</u>	<u>Barbour</u>	<u>May 2008</u>	<u>10 years</u>
11.	<u>Mr. C.D. Smith, Jr.</u>	<u>Meridian, MS</u>	<u>Barbour</u>	<u>May 2008</u>	<u>10 years</u>
12.	<u>Dr. Douglas W. Rouse</u>	<u>Hattiesburg, MS</u>	<u>Barbour</u>	<u>May 2008</u>	<u>10 years</u>

Identify Statutory Authority (Code Section or Executive Order Number)*

Constitutional Amendment 213A of the Constitution of the State of Mississippi

*If Executive Order, please attach copy.

**SCHEDULE B
CONTRACTUAL SERVICES**

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
A. TUITION, REWARDS & AWARDS (61010-61099)			
61010 Tuition			
61020 Employee Training			
TOTAL (A)			
B. TRANSPORTATION & UTILITIES (61100-61299)			
61110 Postage, Box Rent, etc.	747	1,000	1,000
611XX Transportation of Goods (61180-61190)	597	600	600
61210 Electricity			
61220 Gas			
61230 Water & Sewage			
TOTAL (B)	1,344	1,600	1,600
C. PUBLIC INFORMATION ((61300-61399)			
61310 Advertising & Public Information	644	650	2,000
61340 Signs & Billboards			
61350 Exhibits & Displays			1,500
TOTAL (C)	644	650	3,500
D. RENTS (61400-61499)			
61420 Building & Floor Space	1,880	2,000	3,000
61430 Land			
61440 Office Equipment	7,201	7,500	7,500
61460 Other Equipment			
61470 Capitol Facilities - Rental			
61480 Exhibits, Displays & Conference Rooms	500	500	1,500
TOTAL (D)	9,581	10,000	12,000
E. REPAIRS & SERVICES (61500-61599)			
61500 Grounds, Walks, Fences & Lots			
61520 Buildings	66		
61530 Machinery & Field Equipment			
61540 Motor Vehicles			
61550 Office Equipment & Furniture			
61580 Shop Equipment			
61590 Miscellaneous Items of Equipment			
TOTAL (E)	66		
F. FEES, PROFESSIONAL & OTHER SERVICES (61600-61699)			
61610 Engineering			
61615 SAAS Fees - DFA			
61616 MMRS Fees			
61620 Department of Audit			
6162X Accounting (61621-61624)			
6163X Legal (61630-61636)			
6164X Medical Services (61640-61646)			
61650 State Personnel Board			
6165X Personnel Services Contracts (61651-61653)			
61658 Personnel Services Contracts - SPAHRS			
6166X Court Costs & Reporters (61661-61666)			
61670 Laboratory & Testing Fees			
6168X Contract Worker (61682-61688)			
61690 Other Fees & Services	23,922	25,250	30,250

**SCHEDULE B
CONTRACTUAL SERVICES CONTINUED**

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
TOTAL (F)	23,922	25,250	30,250
G. OTHER CONTRACTUAL SERVICES (61700-61899)			
61700 Liability Insurance Pool Contributions (Tort Claims)			
61710 Insurance & Fidelity Bonds			
61715 Insurance Computer Equipment			
61720 Membership Dues	4,609	5,000	5,000
61721 Subscriptions	505	600	600
TOTAL (G)	5,114	5,600	5,600
H. INFORMATION TECHNOLOGY (61900-61990)			
61902 IS Professional Fees - Outside Vendor	12,290	12,290	12,500
61905 IS Professional Fees - ITS			
6191X IS Training/Education (61914-61915)			
61917 Service Charges to State Data Center			
61918 Data Entry			
61921 Software Acquisition and Installation	797	1,000	3,600
61922 Basic Telephone Monthly - Outside Vendor			
61923 Basic Telephone Monthly - ITS	1,821	1,800	1,800
61924 Long Distance Charges - Outside Vendor	5,284	5,300	5,300
61925 Long Distance Charges - ITS	1,212	1,300	1,300
61926 Private Data Line Monthly Charges - Outside Vendor			
61927 Private Data Line Monthly Charges - ITS			
61928 Public Network Access Charges - Outside Vendor			
61929 Public Network Access Charges - ITS	1,680	1,500	1,500
6193X IS Related Rentals (61932-61933)			
61938 Pager Usage Time - Outside Vendor			
61939 Cellular Usage Time - Outside Vendor			
61961 Maintenance/Repair of IS Equipment	300		
61962 Maintenance/Repair of Telephone Systems (ITS)	1,938	2,000	2,000
TOTAL (H)	25,322	25,190	28,000
I. OTHER (61991-61999)			
6199X Prior Year Expense (61996-61998)			
61999 Contractual Services - No PO Required	589		
Subcenters	354,265	409,156	435,886
Shred-It	446		
TOTAL (I)	355,300	409,156	435,886
GRAND TOTAL <i>(Enter on Line I-B of Form MBR-1)</i>	421,293	477,446	516,836
FUNDING SUMMARY:			
GENERAL FUNDS	51,155	28,318	65,096
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS	369,390	448,852	451,464
OTHER SPECIAL FUNDS	748	276	276
TOTAL FUNDS	421,293	477,446	516,836

**SCHEDULE C
COMMODITIES**

UM - SMALL BUSINESS DEVELOPMENT CENTER
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
A. MAINTENANCE & CONSTR. MATERIALS & SUPPLIES (62010-62099)			
62040 Lumber Parts			
62050 Steel & Other Metals			
62060 Paints			
Total (A)			
B. PRINTING & OFFICE SUPPLIES & MATERIALS (62100-62199)			
62110 Printing Binding	2,840	5,000	6,500
62120 Duplication & Reproduction Supplies	701	1,000	1,000
62140 Paper Supplies			
62150 Maps, Manuals, Library Books	3,955	4,000	4,000
62160 Office Equipment (not capital outlay)		10,000	10,000
Office Supplies and Materials	6,080	10,000	10,000
Total (B)	13,576	30,000	31,500
C. EQUIPMENT REPAIR PARTS, SUPPLIES & ACCES. (62200-62299)			
62210 Fuels - Gasoline			
62251 Repair Vehicle			
62270 Radio & TV Supply & Repair			
62271 Repair of Comm Systems, Parts	835	1,000	1,000
62290 Other Equipment Repair Parts	564	1,000	1,000
Total (C)	1,399	2,000	2,000
D. PROFESSIONAL & SCI. SUPPLIES AND MATERIALS (62300-62399)			
62330 Photographic Supplies			
62340 Drugs & Chemicals - Medical & Lab Use			
62390 Other Professional Scientific			
Total (D)			
E. OTHER SUPPLIES & MATERIALS (62400-62999)			
62420 Hardware, Plumbing & Electrical	950		
62450 Janitor Supplies & Cleaning			
62460 Wearing Material			
62470 Food	1,334	5,403	6,500
62520 Decal Signs			
62530 Uniforms & Wearing Apparel			
62560 Eating Utensils			
62590 Other Supplies & Materials	3,726	6,000	7,500
62595 Other Equipment (less than \$1,000)	4,743	7,500	7,838
Total (E)	10,753	18,903	21,838
GRAND TOTAL (A, B, C, D & E) <i>(Enter on Line I-C of Form MBR-1)</i>	25,728	50,903	55,338
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS	25,728	50,903	55,338
OTHER SPECIAL FUNDS			
TOTAL FUNDS	25,728	50,903	55,338

**SCHEDULE D-1
CAPITAL OUTLAY
OTHER THAN EQUIPMENT**

UM - SMALL BUSINESS DEVELOPMENT CENTER
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
A. LANDS (63100-63199)			
63110 Land for Buildings			
63120 Land for Right-of-Way			
63130 Land for Aggregates			
63170 Land Purchased for Other Purposes			
TOTAL (A)			
B. BUILDINGS & IMPROVEMENTS (63200-63299)			
63250 Buildings - Purchased, Constructed, Remodeled			
TOTAL (B)			
C. INFRASTRUCTURE & OTHER (63500-63999)			
635XX Other			
TOTAL (C)			
GRAND TOTAL <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT**

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2011		Est. FY Ending June 30, 2012		Req. FY Ending June 30, 2013		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
A. VEHICLES (see form MBR-1-D-3)							
B. ROAD MACHINERY, FARM & OTHER EQUIPMENT							
63320 Road Machinery							
TOTAL (B)							
C. OFFICE MACHINES, FURNITURE, FIXTURES, EQUIP.							
63330 Office Equipment, Furniture	26	29,083					
TOTAL (C)		29,083					
D. IS EQUIPMENT (DP & TELECOMMUNICATIONS)							
63421 IT/IS Equipment	13	7,389					
TOTAL (D)		7,389					
E. EQUIPMENT - LEASE PURCHASE (63460-63476)							
63462 Lease-Purchase - Information Systems Equipment							
63463 Lease-Purchase - Telecom. Infrastructure / Equipment							
63468 Lease-Purchase - Telephone Equipment							
63469 Lease-Purchase - Two-way Radio Equipment							
63476 Lease-Purchase - Other Equipment							
TOTAL (E)							
F. OTHER EQUIPMENT							
63490 Other Equipment	9	3,774					
63396 Betterments or Accessories for Vehicles							
63495 Betterments or Accessories for Other than Vehicles							
TOTAL (F)		3,774					
GRAND TOTAL <i>(Enter on Line I-D-2 of Form MBR-1)</i>							
		40,246					
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
		40,246					
OTHER SPECIAL FUNDS							
TOTAL FUNDS		40,246					

**SCHEDULE D-3
PASSENGER/WORK VEHICLES**

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2011	FY Ending June 30, 2011		FY Ending June 30, 2012		FY Ending June 30, 2013	
		No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
A. PASSENGER & WORK VEHICLES (63310, 63390-63400)							
63310 Automobile, Compact Sedan (AU CS)							
63310 Automobile, Full Size Sedan (AU FS)							
63310 Automobile, Mid Size Sedan (AU MS)							
63310 Automobile, Mid Size Station Wagon (AU MW)							
63310 Automobile Utility (AU UT)							
63390 Truck, Carry-All (TK CA)							
63390 Truck, Compact Pickup (TK CU)							
63390 Truck, Dump Bed (TK DU)							
63390 Truck, Medium Duty 2.5 Ton (TK MD)							
63390 Truck, Mid Size Pickup (TK MU)							
63391 Truck, Heavy Duty 5 Ton (TK HD)							
63391 Truck, Heavy Duty Pickup (TK HU)							
63392 Sport Utility Vehicle (TK SU)							
63393 Van, Cargo (VN CD)							
63393 Van, Full Size (VN FV)							
63393 Van, Mid Size (VN MV)							
63400 Other Vehicles							
TOTAL (A)							
B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)							
63395 Betterments or Accessories for Vehicles							
TOTAL (B)							
GRAND TOTAL <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE D-4
WIRELESS COMMUNICATION DEVICES**

UM - SMALL BUSINESS DEVELOPMENT CENTER
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2011	Act FY Ending June 30, 2011		Est FY Ending June 30, 2012		Req FY Ending June 30, 2013	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
A. CELLULAR PHONES (63435)							
63435 Cellular Phones							
Total (A)							
B. PAGERS (63434)							
63434 Pagers, Paging Equipment							
Total (B)							
C. WIRELESS PERSONAL DIGITAL ASSISTANTS (63435)							
63435 Wireless PDAs, Blackberry, etc							
Total (C)							
GRAND TOTAL <i>(Enter on Line 1-D-4 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE E
SUBSIDIES, LOANS & GRANT**

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
A. SCHOOL GRANTS TO COUNTIES & MUNICIPALITIES (64000-64599)			
TOTAL (A)			
B. GRANTS TO I.H.L. & OTHER POLITICAL SUBDIVISIONS (64600-64699)			
TOTAL (B)			
C. GRANTS TO NON-GOVERNMENT INSTNS & INDS (64700-64999)			
TOTAL (C)			
D. DEBT SERVICE & JUDGEMENTS (65000-65399)			
65040 Interest on Lease Purchases			
TOTAL (D)			
E. OTHER (66000-89999)			
TOTAL (E)			
GRAND TOTAL <i>(Enter on Line I-E of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

NARRATIVE
2013 BUDGET REQUEST

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

MSBDC is a 30-year-old program with a proven track record, and it has constantly improved its quality and effectiveness in meeting the needs of its clients, even though its budget has been reduced numerous times. These reductions have weakened the MSBDC program from 20 SBDCs to 8, presently, and to such an extent that various other organizations are now stepping in to duplicate our mandate. The duplication of effort by other programs and reductions in MSBDC funding has reached a point where the program needs to use its resources extremely effectively.

History and trends show that the demands regarding our services will increase with the weak national economy. Wage earners, who lose their jobs and cannot find gainful employment, turn to small business to provide a living for themselves. In light of this, the corporate culture of the MSBDC Network is one of constant change, excellence, quality, effectiveness and adaptation. It is focused on outcomes and the economic impact of its clients. MSBDC is one of the top SBDC Programs in the Nation.

The Mississippi Small Business Development Center (MSBDC) respectively request a restoration of funds of \$ 36,778 for Fiscal year 2013.

The MSBDC will be able to add a part-time business counselor to the Delta area where a center was lost in 2010.

Travel will be increased for business counselors so that more Mississippians can be reached for counseling and training.

Training will be upgraded for all business counselors and clients of the SBDCs.

**OUT-OF-STATE TRAVEL
FISCAL YEAR 2011**

UM - SMALL BUSINESS DEVELOPMENT CENTER

Agency Name

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2011 on Form Mbr-1, line I.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
Carden	San Antonio TX	ASBDC Conference	2,577	Federal
Forster	San Antonio TX	ASBDC Conference	2,871	Federal
McDowell	San Antonio TX	ASBDC Conference	2,047	Federal
Gurley	San Antonio TX	ASBDC Conference	3,129	Federal
Forster	Washington DC	ASBDC Spring Meeting	3,216	Federal
Gurley	Washington DC	ASBDC Spring Meeting	3,387	Federal
Gurley	Nashville TN	Baldrige REgional Conference	395	Federal
Forster	Nashville TN	Baldrige Regional Conference	1,160	Federal
Hendrick	Nashville TN	Baldrige Regional Conference	869	Federal
Wiebe	Nashville TN	Baldrige Regional Conference	850	Federal
Forster	New Orleans & Metarie	Lousiana SBDC	1,039	Federal
Hendrick	Mobile AL	Magnolia Bus. Alliance & Gulf Coast	480	Federal
Forster	San Antonio TX	University of TX SBDC	873	Federal
Forster	Monroe, LA San Antonio TX	LA SBDC & TX SBDC	1,176	Federal
Total Out of State Travel Cost			\$24,069	

FEEES, PROFESSIONAL AND OTHER SERVICES
(EXPENDITURE CODES 61600-61699)

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
61610 Engineering					
TOTAL 61610 Engineering					
61615 SAAS Fees - DFA					
TOTAL 61615 SAAS Fees - DFA					
61616 MMRS Fees					
TOTAL 61616 MMRS Fees					
61620 Department of Audit					
TOTAL 61620 Department of Audit					
6162X Accounting (61621-61624)					
TOTAL 6162X Accounting (61621-61624)					
6163X Legal (61630-61636)					
TOTAL 6163X Legal (61630-61636)					
6164X Medical Services (61640-61646)					
TOTAL 6164X Medical Services (61640-61646)					
61650 State Personnel Board					
TOTAL 61650 State Personnel Board					
6165X Personnel Services Contracts (61651-61653)					
TOTAL 6165X Personnel Services Contracts (61651-61653)					
61658 Personnel Services Contracts - SPAHRS					
TOTAL 61658 Personnel Services Contracts - SPAHRS					
6166X Court Costs & Reporters (61661-61666)					
TOTAL 6166X Court Costs & Reporters (61661-61666)					
61670 Laboratory & Testing Fees					
TOTAL 61670 Laboratory & Testing Fees					
6168X Contract Worker (61682-61688)					
TOTAL 6168X Contract Worker (61682-61688)					
61690 Other Fees & Services					
James J. Chrisman / Business Services Study		1,750	1,750	1,750	Federal
<i>Comp. Rate: 1750 per study</i>					
Wally Kearns / Speaker Fee		376			General
<i>Comp. Rate: 750 mi/.50 mile</i>					
Stephen Whitt / Counseling & Training		1,870	3,500	3,500	Federal
<i>Comp. Rate: 1870 Expenses</i>					
James Bennett/Jim Harper / 1st Steps Speakers		472			TMI
<i>Comp. Rate: 944 mi/.50/mile</i>					
East Central Community College / Hollingsworth Tech. Services		19,454			Federal
<i>Comp. Rate: 19454 per job</i>					

FEES, PROFESSIONAL AND OTHER SERVICES

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
Trainer / Professional Development <i>Comp. Rate: 20000 to 25000 Expenses p</i> TOTAL 61690 Other Fees & Services		<u>23,922</u>	20,000 <u>25,250</u>	25,000 <u>30,250</u>	Federal
GRAND TOTAL (61600-61699)		23,922	25,250	30,250	

VEHICLE PURCHASE DETAILS

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	FY2013 Req. Cost
				0
				<hr/>
				0
			TOTAL VEHICLE REQUEST	0

**VEHICLE INVENTORY
AS OF JUNE 30, 2011**

UM - SMALL BUSINESS DEVELOPMENT CENTER _____

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-11	Average Miles per Year	Replacement Proposed	
									FY 2012	FY 2013

Vehicle Type = Passenger/Work

**PRIORITY OF DECISION UNITS
FISCAL YEAR 2013**

UM - SMALL BUSINESS DEVELOPMENT CENTER

Agency Name

Program	Decision Unit	Object	Amount
Priority # 1			
Program # 1 : PUBLIC SERVICE			
	Restoration		
		Salaries	130,272
		Travel	20,796
		Contractual	39,390
		Commodities	4,435
		Total	194,893
		General Funds	36,778
		Federal Funds	158,115

CAPITAL LEASES

UM - SMALL BUSINESS DEVELOPMENT CENTER

Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-11	Last Payment Date	Interest Rate	Amount of Each Monthly/Yearly Payment			Total of Payments to be Made								
						Principal	Interest	Total	Actual FY 2011	Estimated FY 2012			Requested FY 2013				
										Principal	Interest	Total	Principal	Interest	Total		
/	//	0	0	//	.000												

Summary of 3% General Fund Program Reduction to FY2012 Appropriated Funding by Major Object

UM - SMALL BUSINESS DEVELOPMENT CENTER

Major Object	FY2012 GENERAL FUND REDUCTION	AFFECT ON FY2012 STATE SUPPORT SPECIAL FUNDS	AFFECT ON FY2012 FEDERAL FUNDS	AFFECT ON FY2012 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
PERSONAL SERVICES					
TRAVEL					
CONTRACTUAL SERVICES	(7,153)				(7,153)
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVICES					
SUBSIDIES, LOANS, ETC					
TOTALS	(7,153)				(7,153)